

**Arlington Contributory Retirement Board
Meeting Minutes for
February 25, 2016
At the Town Hall Annex
Second Floor Meeting Room**

Board members present: Acting Chairman Richard Keshian, Kenneth Hughes, Richard Viscay and Kenneth Steele

Board members not present: Chairman John Bilafer

Call to order Regular Monthly Meeting

Acting Chairman Keshian called the Regular Monthly Meeting to order at 4:30 PM

Motion and vote to approve Expense and Payroll Warrants 3,4 and 5

After review and discussion, Mr. Steele made a motion to approve the Expense and Payroll Warrants 3,4 and 5 for payment, seconded by Mr. Hughes. The motion was approved by unanimous vote.

Motion and vote to approve Minutes for January 2016

After review and discussion Mr. Steele made a motion to approve the January 2016 Minutes, seconded by Mr. Hughes. The motion was approved by unanimous vote.

Motion and vote to approve December 2015 Trial Balance

After review and discussion Mr. Hughes made a motion to approve the December 2015 Trial Balances, seconded by Mr. Steele. The motion was approved by unanimous vote.

Motion to approve new school members

After review and discussion Mr. Steele made a motion to approve the new school members, seconded by Mr. Hughes. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Decila Austrie	02-08-2016	9+2%	Teacher Assistant
Nancy Ferguson	02-08-2016	9+2%	Teacher Assistant
Gabriel Mazzotti	02-01-2016	9+2%	Teacher Assistant
Roy Medeiros	02-22-2016	9+2%	Teacher Assistant
Violeta Neff	02-22-2016	9+2%	Teacher Assistant
Sarah Sarsfield	01-11-2016	9+2%	Teacher Assistant
Mateo Williams	02-22-2016	9+2%	Teacher Assistant

Motion to approve new town members

After review and discussion Mr. Hughes made a motion to approve the new town members, seconded by Mr. Viscay. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Keith Baker	02-21-2016	9+2%	Firefighter
John DeRosby	02-21-2016	9+2%	Firefighter
Albert DeSimone	02-21-2016	9+2%	Firefighter
Jennifer Raitt	02-16-2016	9+2%	Director of Community Development and Planning
Alexis Santos	02-21-2016	9+2%	Firefighter

Motion to approve retirement application for Michael Enwright, Richard Iannelli and Peter Lento

After review and discussion Mr. Steele made a motion to approve Ms. Enwright, Mr. Iannelli and Mr. Lento's applications for retirement, seconded by Mr. Viscay. The motion was approved by unanimous vote.

Name	DOB	Creditable Service	Group	Dept/Pos	Vet Status	Retirement Option	Date
Michael Enwright	12-18-1958	17 years	1	Survivor of Scott Enwright	N	D	12-2-2015
Richard Iannelli	04-23-1952	35 years	1	Transportation/ Director Schools	N	B	04-24-2016
Peter Lento	11-29-1954	35 years 7 months	1	DPW Engineering/ Engineer	N	B	05-14-2016

Motion and vote a refund of accumulated deductions for Samuel Wuest in the amount \$1,072.81. Mr. Wuest had 7 months with of creditable service working for the School Department as a Teacher Assistant.

After review and discussion Mr. Hughes made a motion to approve the refund for Mr. Wuest, seconded by Mr. Steele. The motion was approved by unanimous vote.

Update on Offices Space

Mr. Greco reported to the Board that he has not been contacted by the school or Town Manager regarding the status of the office. Mr. Viscay recommended that he and Mr. Greco should meet with the Town Manager to discuss possibilities or invite the Town Manager to a future meeting to discuss any possibilities that are available.

Adjourn

At 5:15 PM Mr. Steele made a motion to adjourn the meeting, seconded by Mr. Hughes. The motion was approved by unanimous vote.